

MONSU CAULFIELD CLUBS CASH FLOAT REQUEST FORM

Club Name: _____ Person Collecting Float: _____

Position in Club: _____ Contact Phone: _____

Date and Time that float is required: _____

Reason that float is required: (for example, selling tickets or memberships):

.....
Breakdown of Float that is required (Max of \$50)

NOTES	AMOUNT	COINS	AMOUNT
\$50	_____	\$2	_____
\$20	_____	\$1	_____
\$10	_____	\$0.50c	_____
\$5	_____	\$0.20c	_____
		\$0.10c	_____
		\$0.05c	_____

Club executive signature to authorize float: _____

Cash floats can be collected from the MONSU Caulfield Finance Office (Level 3 of MONSU Caulfield, Building S) on the day, and **must** be returned to the Finance Office or the MONSU Caulfield Level 2 Service Desk on the day, or at the start of the next working day. *Thank you!*

<i>Office Use Only</i>	Signed:
Cash Float Distributed:	Date:
Notes: \$100 \$50..... \$20 \$10 \$5	=.....
Coins: \$2 \$1 \$0.50 \$0.20 \$0.10 \$0.05	=
	Total =

<i>Office Use Only</i>	Signed:
Cash Float Returned:	Date:
Notes: \$100 \$50..... \$20 \$10 \$5	=
Coins: \$2 \$1 \$0.50 \$0.20 \$0.10 \$0.05	=
	Total =