



Registered Groups

Faculty or Course, Social, Cultural and Spiritual Clubs

All new student groups wishing to seek formal recognition by MONSU Caulfield must apply to be a *Registered Group*. A registered group has access to a range of benefits. Those wishing to become an *Affiliated Club* must have been a *Registered Group* for at least one year and have at least 40 members.

To form a new club, you must complete a Caulfield Registration Group Application. It requires you to:

- Provide the contact details of the person who will organise the new club
- Sign up at least ten Monash Caulfield students
- Outline the purpose of the group

Once a completed application is submitted to the Clubs & Societies Officer or Coordinator, the MONSU Caulfield Student Council (as the primary student representative group on the campus) will then consider the application. Groups will generally be approved unless they are viewed to be:

- Too similar to another *Registered Group* or *Affiliated Club*
- Primarily for commercial gain
- Not viewed as in the interests of or benefiting the Monash Caulfield student population
- Not viewed as being in the interests of Monash University

Please Note:

- *Registered Groups* must provide MONSU Caulfield with an annual report of their activities, finances and membership numbers.
- Registration lasts for one academic year and *Registered Groups* must re-register at the start of each year in Semester 1.
- After one year, *Registered Groups* may either re-register as a *Registered Group*, or apply to become an *Affiliated Club*. If the *Registered Group* does not do either of these, it will automatically cease to be recognized by MONSU Caulfield as a formal group on campus.
- If a registered group has less than 40 members, it must remain a *Registered Group*
- A decision of the MONSU Student Council can override this policy if deemed appropriate

Registered Group Benefits

Registered Groups get access to:

- Notice-board space
- MONSU and University meeting rooms (conditions apply)
- MONSU publications and website
- Student accident and liability insurance coverage
- Club trestle tables and chairs
- Staff support
- Training workshops