

**MONSU CAULFIELD INC**  
**STUDENT COUNCIL 2021**  
**MEETING SC21.7**

**Held on Tuesday, 27 July 2021 at 12:00pm**  
**Zoom Meeting**

**MINUTES**

**PREAMBLE**

**Meeting Opens:12:06PM**

*MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.*

<b>Present:</b>	Anna Purtill, Alyssa Wheaton, Georgia Bradica, Joseph Kay, Maxi hunt, Nan Jiang, Tiana Schurmann, Ziyi Luo
<b>Apologies:</b>	Wen Xue (proxy to Julia), Harvey (proxy to Alyssa), Hannah (proxy to Maxi), Bridy (proxy to Maxi), Selina (proxy to Joey)
<b>Absent:</b>	Candice, Slyvia
<b>Others:</b>	Lynette Nye

**BUSINESS ARISING**

<b>Item</b>	<b>Description</b>	
<b>1</b>	<b>Minutes of Previous Meeting</b>	
	<b>Motion SC21.7-1</b>	
	This Student Council accepts the minutes of SC21.6 as a true and accurate record of proceedings.	
	Moved: Maxi Hunt	Seconded: Tiana For:All Against: Carried: Unanimously

## GENERAL BUSINESS

Item	Description		
2	<b>Student Feedback Project</b>		
	<b>Preamble:</b> Lyn to provide context on that		
	<b>Motion SC 21.7-</b>		
	Moved:	Seconded:	For: Against: Carried:

### Discussion:

Lyn spoke to this. Lyn suggested that, given the difficulty surrounding engaging students, we should understand a major project on student feedback on Caulfield campus. This process would involve contracting someone to undertake the project, with the outcomes being used to drive student experience on campus.

However, since tabling this item for discussion, Lyn believes it would be best to revisit the major piece in future given the current lockdown state.

### Action Items:

Revisit in future.

Item	Description		
3	<b>Staff Blended Work</b>		
	<b>Preamble:</b> MONSU Caulfield has adopted a hybrid working approach for staff members who are concerned about COVID-related safety issues.		
	<b>Motion SC 21.7-2</b>		
	It is moved that the Student Council notes the blended work arrangement.		
	Moved: Georgia	Seconded: Icho	For: All Against: Carried: Unanimously

### Discussion:

Lyn provided context to this. The University currently has an initiative in place whereby staff can choose flexible working arrangements, and MONSU intends to follow suit. Full time staff can choose up to two days working from home and three days working in the office, with the location of work being reflected in each staff member's calendar (i.e. WFH or In Office).

There will however be some expectations around particular staff departments being on campus. For example, Student Engagement will be expected to be in the office during O Fest.

Georgia asks if there are restrictions related to Student Representatives being in-office. The Crisis Management Team will give an update on this in the next few days.

**Action Items:**

Item	Description		
<b>4</b>	<b>Appointment of OGL to run the 2021 Election</b>		
	<p><b>Preamble:</b> Vote to decide if OGL will help to manage MONSU Caulfield's 2021 annual election.</p>		
	<p><b>Motion SC 21.7-3</b></p>		
	<p>The MONSU Student council moves to appoint OGL to manage MONSU Caulfield's 2021 annual election.</p>		
	Moved: Maxi	Seconded: Julia	For: All Against: Carried: Unanimously

**Discussion:**

**Action Items:**

Item	Description		
<b>5</b>	<b>Appointment of the Returning Officer</b>		
	<p><b>Preamble:</b> Vote to decide who will be the Returning Officer in the 2021 annual elections of MONSU Caulfield.</p>		
	<p><b>Motion SC 21.7- 4</b></p>		
	<p>It is moved that MONSU Student Council appoint Glen Donohue as the 2021 Returning Officer.</p>		
	Moved: Maxi	Seconded: Alyssa	For: All Against: Carried: Unanimously

**Discussion:**

Glen works for OGL so Lyn suggests to appoint him because he understands the election process.

The role of the Returning Officer is to manage the election; get reports, manage conflict between teams and candidates and so on. If they cannot solve an issue, it will go to the Election Tribunal.

No MONSU staff are allowed to be involved in the election process.

**Action Items:**

Item	Description		
<b>6</b>	<b>Appointment of the Election Tribunal</b>		
	<b>Preamble:</b> Vote to decide who will be the MONSU Caulfield 2021 Election Tribunal.		
	<b>Motion SC 21.7-5</b>		
	It is moved that MONSU Student Council appoint Marianna Parry of HWL Ebsworth as the MONSU election Tribunal for 2021 Annual Elections, subject to cost and availability.		
	Moved: Maxi	Seconded: Nora	Abstained: Icho For: All others present Against: Carried.

**Discussion:**

The Election Tribunal is called upon when the RO cannot solve an election issue.

**Action Items:**

***Bridy joined the meeting at 12:34 pm***

Item	Description		
<b>7</b>	<b>Setting of the Election Polling Date</b>		
	<b>Preamble:</b> Vote to decide the Polling Date for the 2021 Annual Elections of MONSU Caulfield.		
	<b>Motion SC 21.7- 6</b>		
	It is moved that the MONSU Student Council declares that the polling dates for the 2021 annual election will be 21 September, 22 September, 23 September and 24th September 2021.		
	Moved: Julia	Seconded: Bridy	For:All Against: Carried: Unanimously

**Discussion**

Anna suggested that polling be increased to four days to ensure all students have the opportunity to vote.

**Action Items:**

**CONFIDENTIAL BUSINESS**

**OTHER BUSINESS**

Item	Description		
8	<b>Women's Officer Proposal</b>		
	<b>Preamble:</b> MONSU Caulfield noticed the increased demand for the Women's Department and plans to lead further discussions on the establishment of a second Women's Officer.		
	<b>Motion SC 21.7-</b>		
	Moved:	Seconded:	For: Against: Carried:

**Discussion:**

Following consideration of the proposal, Bridy asks if the two Officers would work similarly to the two Queer Officers in the divvying up of tasks and responsibilities. Anna states that this is the intention; to have two Officers sharing management the Department, whatever that may look like.

Lyn states that if a second Women's Officer is established there will be 19 voting members of the Student Council which should be taken into consideration as it may become counterproductive if there were to be, for example, 19 opposing views on a matter. She also sheds light on the changing nature of the Rep roles and uses the now abolished Sport Officer as an example. Lyn reiterates the duties of General Representatives and how they are encouraged to assist the other portfolios.

**Action Items:**

Revisit in the next council meeting when Hannah is here.

**Harvey joined at 12:56pm**

**Item**

**Description**

<b>9</b>	<b>POC Officer Proposal</b>		
	<p><b>Preamble:</b> The General Representatives have been compiling data and gathering feedback for consideration in regards to the establishment of a POC Officer. Anna is going to present the findings and lead a discussion on the potential establishment of this role, and another potential Student Representative opportunity.</p>		
	<p><b>Motion SC 21.7- 8</b></p>		
	<p>MONSU Student Council moves to establish a People of Colour Officer.</p>		
	Moved: Tiana	Seconded: Nora	For: All Against: Carried: Unanimously

**Discussion:**

Discussions are had regarding the naming of this position and whether POC or BIPOC is more appropriate. It was determined that People of Colour (POC) would be used, POC collectively referring to all people of colour or anyone who isn't white.

**Action Items:**

This Constitutional change must occur through special resolution at an SGM.

Item	Description		
<b>10</b>	<b>Special General Meeting</b>		
	<p><b>Preamble:</b></p>		
	<p><b>Motion SC 21.7- 9</b></p>		
	<p>This Student Council moves to convene a special general meeting of MONSU Caulfield pursuant to clause 17.1 of the MONSU Caulfield Constitution on August 20.</p>		
	Moved: Bridy	Seconded: Tiana	For: All Against: Carried: Unanimously

**Discussion:**

Anna proposes holding an SGM for two separate matters. The first matter is the establishment of the POC Officer, as discussed in this meeting. The second is regarding voting rights. Specifically, opening these up to make access to all students fair and equitable. This will ensure the Elections are truly democratic. Ultimately, all students will be able to vote and run in the election.

**Action Items:**

**PAPERS PROVIDED FOR INFORMATION**

Attachment 1: Unconfirmed minutes of SC21.6

Attachment 2: POC Officer Proposal

Attachment 3: Second Woman's Officer Proposal

**DATE OF THE NEXT STUDENT COUNCIL MEETING:** 17th Aug

**MEETING CLOSES:** 1:26pm

**MONSU CAULFIELD INC**  
**STUDENT COUNCIL 2021**  
**MEETING SC21.6**

**Held on Wednesday 30th June 2021 at 4:00pm**  
**Zoom Meeting**

**MINUTES**

**PREAMBLE**

**Meeting Opens: 4:05pm**

*MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.*

<b>Present:</b>	Harvey, Anna, Alyssa, Selina, Nora, Julia, Maxi, Icho, Hannah, Sylvia, Tiana, Joey
<b>Apologies:</b>	Wendy proxy to Julia, Bridy proxy to Anna, Candice proxy to Icho
<b>Absent:</b>	
<b>Others:</b>	Lynette Nye, Georgia Bradia, Nils Bellarts

**BUSINESS ARISING**

Item	Description			
<b>1</b>	<b>Minutes of Previous Meeting</b>			
	<b>Motion SC21.6-1</b>			
	This Student Council accepts the minutes of SC21.5 as a true and accurate record of proceedings.			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 33%;">Moved: Hannah Cohen</td> <td style="width: 33%;">Seconded: Maxi Hunt</td> <td style="width: 33%;">For: All. Against: Carried: Unanimously.</td> </tr> </table>	Moved: Hannah Cohen	Seconded: Maxi Hunt	For: All. Against: Carried: Unanimously.
Moved: Hannah Cohen	Seconded: Maxi Hunt	For: All. Against: Carried: Unanimously.		



## GENERAL BUSINESS

Item	Description		
2	<b>Table of Plenty Invoice</b>		
	Julia to provide context.		
	<b>Motion SC 21.6-2</b>		
	This Student Council moves to approve the payment of \$96.00 for Table of Plenty sponsorship from budget line 9983.		
	Moved: Julia Jia	Seconded: Maxi	For: All. Against: Carried: Unanimously.

### Discussion:

Table of Plenty is one of the sponsors that we have been in contact with for a period of time and, following consultation, they agreed to provide MONSU 500 healthy rice cakes for \$96 dollars.

This stock has been picked up and stored in the MONSU Office to be given out to students in Semester 2.

### Action Items:

**Selina comes back on 4:29pm**

Item	Description		
3	<b>Vote for the new Welfare Officer</b>		
	Following Motion SC21.5-4, the position of Welfare Officer became vacant pursuant to Clause 37.2. As such, nominations were opened and we are excited to announce that we received four applications. As such, we will hear from each of the applicants as to why they are the most suitable candidate for the role. Student Reps have considered their written applications prior to this Council Meeting.		
	We will then move to hold a vote by secret ballot.		
	<b>Motion SC 21.6-3</b>		
	This his Student Council moves to elect Georgia Bradica to the position of Welfare Officer pursuant to clause 37.6.		
Moved: Maxi	Seconded: Icho	For: All.	

			Against: Carried: Unanimously.
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**Discussion:**

The four nominations received are: Selina Ho, Georgia Bradia, Emily Winslade and Nils Bellarts Emily is unable to attend this meeting.

The students each spoke one by one while the other students waited offline, “outside” the meeting.

**Joey joined the meeting at 4:12pm**

Selina spoke about her ability to fulfill this role and desire to help students with the current difficulties they’re facing.

Anna asks Selina how she plans to support students while she is currently overseas.

Selina pointed out that, because of COVID, the online support students need is feasible. They can ask questions online and get the same benefits as students on campus.

Nils spoke on his qualities and past experiences at MONSU, and highlighted that he has been involved with the Breakfast Club and the Food For Thought program. He believes the Welfare Officer plays an integral role in supporting students.

Georgia spoke about her ability and past experiences of volunteering during Breakfast Clubs in Semester 1 and other Welfare activities. She has so far really enjoyed helping students out of difficulties.

Selina, Nils and Georgia leave the meeting for the ballot to take place.

Anna receives the votes and Lyn confirms the outcome of the vote.

**Tiana joined the meeting at 4:20pm**

**Action Items:**

**CONFIDENTIAL BUSINESS**

**OTHER BUSINESS**

**Slyvia left the meeting at 4:36pm**

**PAPERS PROVIDED FOR INFORMATION**

Attachment 1: Unconfirmed minutes of SC21.5

Attachment 2: Invoice from Table of Plenty

**DATE OF THE NEXT STUDENT COUNCIL MEETING:** Tuesday August 27th 12pm

**MEETING CLOSES:** 4:37pm

## **Proposal for the Establishment of a second Women's Officer at MONSU Caulfield**

### **Overview:**

I am proposing the establishment of a second Women's Officer at MONSU Caulfield.

For clarification, I propose that this role would be implemented in addition to the hours completed by the current Women's Officer, essentially duplicating the role.

### **Background**

As it stands, there is currently only one Women's Officer.

This year, as Women's Officer during my tenure so far, I have laid the groundwork for a productive and thriving department. I established a large community of passionate volunteers within the Women's Crew, planned, organised and ran a series of engaging events for Women, committed to initiatives such as the introduction of a Women's Lounge and established the @monsu.womens instagram managed by myself and run and contributed to by the Women's committee.

As a result of curating such a large and interactive department for the women-identifying students of Monash to interact with, the amount of work for one person to manage has grown exponentially.

Moreover, as someone currently in the role, I have noticed room for improvement that could be met with the implementation of a second Women's Officer going forward into 2022.

While I am satisfied with and proud of the work I have done within my role so far, I believe that capacity for greater impact could be expanded on with the introduction of a second women's officer, allowing for greater efficiency within the role.

### **Value of the Position**

Having two women in the role of Women's Officer Caulfield campus will contribute to ensuring that the department properly represents and advocates for the needs of women-identifying students. This is because platforming two different women within the peak representative body that is MONSU with varied lived experiences innately allows for better diversity and representation.

Moreover, throughout my experience in this role, I can attest to the fact that the best initiatives that have come out of MONSU Women's have been ideas born from collaborative discussions with my committee members and Women's Officers within the other MSO's.

As much as this has helped me develop ideas, I still had to tackle the actualisation of these ideas on my own. Another dedicated team member in the form of a second officer would build this element of collaboration into the role, encouraging Women's officers to work together to execute and build on ideas collaboratively, which would excel MONSU Women's to an even higher standard.

As aforementioned in the 'Background' portion of this proposal, the workload of this role has expanded to a degree where I am more than often working well beyond my expected hours in order to see through prioritised initiatives.

This demonstrates that there is an essential need for greater element collaboration within the role itself in order to continue growing and expanding the trajectory of the Women's Department forward into the future while ensuring each officer sticks to their dedicated hours and thus avoiding burnout.

With a second Women's Officer, communication and teamwork will become an inherent part of the role, meaning the intense workload will be shared, meeting this need while continuing to improve the output of the department.

In conclusion, I believe that having two Women' Officers within MONSU will allow greater opportunities for women-identifying-students to be seen and heard during their time at university by doubling the talent, doubling the work ethic and doubling the representation.

### **Recommendation**

I recommend that the MONSU Student Council moves to establish a second Women's Officer.

*Hannah Cohen, Women's Officer*

## **Proposal for the Establishment of a POC Officer at MONSU Caulfield**

### **Overview**

We are proposing the establishment of a People of Colour (POC) Officer at MONSU Caulfield.

### **Background**

Earlier in the year, the Student Council held a goal-setting session in which they outlined various goals to be achieved before the end of 2021. One of these goals was the establishment of a POC Officer at MONSU Caulfield.

This goal was developed amid discussions regarding organisational growth in line with diverse and inclusive representation of the Caulfield student body.

Following this session MONSU General Representatives Tiana Schurmann, Nan Jiang and Bridget Lee formed a working group aimed at compiling data and gathering feedback for consideration in regard to potential POC Officer establishment. However, data was not collected due to the inability to quantify this element of identity. Although we were able to gather feedback.

Anna reached out to the MONSU Crew with an expression of interest message for students of colour. She then spoke with some students one on one to talk about the goal and overall representation at Caulfield for people of colour. These students were excited at the prospect of the POC Officer role being created.

As a result, Anna discussed this proposition with the Student Council Executive at their meeting on July 6th. It was concluded that she would prepare a formal proposal to be presented at the next Student Council for the Representative's consideration.

### **Value of Position**

As the peak representative body for Undergraduate students at Monash Caulfield, it's integral that MONSU represents students across all identities of race, sexual orientation, ethnicity, and gender. Having this representation on the Student Council has tangible effects on the functioning of democracy.

A truly representative student union enables more mindful, inclusive and comprehensive policy making and event and initiative planning while better achieving equity. Importantly, having a POC Officer on Council enables this individual to elevate the voices of their peers through their unique experiences, opinions and thoughts on academic and social matters, subsequently enhancing MONSU's ability to serve the needs of its members.

More specifically, there is an opportunity for a MONSU POC Officer to sit on various University committees. And, if not themselves, they will be able to collaborate with the MONSU

representative on each Council to ensure the voices of students of colour are considered in all discussions at all levels.

Put simply, no one understands the needs of a community better than the people in it. With a POC Officer established, Caulfield students of colour can look to MONSU and feel confident that they have an individual representing their interests who will be able to provide opportunities and resources specific to their needs.

Lastly, the establishment of this role fits with MONSU's diversity and inclusion vision; to grow the organisation in an equitable manner while amplifying the voices of all students safely and responsibly, and celebrating the unique community of Monash Caulfield.

### **Recommendation**

We recommend that the MONSU Student Council moves to establish a People of Colour (POC) Officer.

*Anna Purtill, President*

*Nan Jiang, General Representative*

*Bridget Lee, General Representative*

*Tiana Schurmann, General Representative*