

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE 21.10

Held on 3rd of August at 11:30am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 11:45am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Anna Purtill, Georgia Bradica, Maxi Hunt, Wenhan Jia
Apologies:	Lyn Nye
Absent:	
Others:	Tiana Schurmann

BUSINESS ARISING

Item	Description		
1	Minutes of Previous Meeting		
	Motion SCE21.10 -1		
	MONSU Student Council Executive accepts the minutes of SCE21.9 as a true and accurate record of proceedings.		
	Moved: Maxi Hunt	Seconded: Georgia Bradica	For: All Against: Carried: Unanimously

GENERAL BUSINESS

Item	Description	
2	Student representative's Honorariums	
	Preamble:	Honorariums to be released, subject to rep reports being completed
	Motion SCE 21.10 - 2	
	The MONSU Student Council Executive moves to release honorariums for the past fortnight.	
Moved: Maxi Hunt	Seconded: Georgia Bradica	For: All Against: Carried: Unanimously

Discussion:

Julia stated that Wendy, Slyvia and Candice did not submit their rep reports for the previous fortnight.

Anna asks if there is any update from Wendy and Slyvia regarding why they did not hand in their rep report.

Julia said there may be some confusion given that they've not received honorarium so far this year. Anna states that there were initially some tax issues but she believed this was resolved so she will follow up with Lyn accordingly.

Action Items:

Anna will follow up with Candice regarding her report and with Lyn regarding reimbursement for Wendy and Sylvia.

CONFIDENTIAL BUSINESS

OTHER BUSINESS

Rep Goal Setting Session

The Rep Goal Setting Session has been postponed to as Wednesday 5th of August is not suitable for most reps.

Luna Fest update

Anna spoke to this. This event will now take place on September 29. MONSU Caulfield is currently aiming for around 350 tickets to be sold. Anna provided an overview of the budget and the process for breaking even, making profit or losing money on the event. The MSOs are meeting later today to discuss this event further.

Breakfast Club Update

Georgia spoke to this. In line with current restrictions, we have opted to utilise food vendors in Week 1 and Week 2 to minimise contact with students. Reps will be rostered for each week and can subsequently roster their Crew.

Mid Week Meet Update

These changes will be much the same as Breakfast Club whereby we will utilise food vendors to minimise risk regarding COVID-19.

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.9
2. Rep reports for the past fortnight

DATE OF THE NEXT EXECUTIVE MEETING: 16th of August

MEETING CLOSES: 12:14 pm

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE 21.9

Held on 20th of July at 9:00am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 9:09 am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Anna Purtill, Georgia Bradica, Wenhan Jia
Apologies:	Maxi Hunt (Proxy to Anna Purtill)
Absent:	
Others:	Lyn Nye

BUSINESS ARISING

Item	Description		
1	Minutes of Previous Meeting		
	Motion SCE21.9-1		
	The MONSU Student Council Executive accepts the minutes of SCE21.8 as a true and accurate record of proceedings.		
	Moved: Wenhan Jia	Seconded: Georgia Bradica	For: All Against: Carried: Unanimously

GENERAL BUSINESS

Item	Description		
2	Student representative's Honorariums		
	Preamble:	Honorariums to be released, subject to rep reports being completed on time.	
	Motion SCE 21.9-2		
	The MONSU Student Council Executive moves to release honorariums for the past fortnight.		
	Moved: Georgia Bradica	Seconded: Wenhan Jia	For: All Against: Carried: Unanimously

Discussion:

Julia stated that there were a few MONSU Representatives who did not submit a report; Candice, Slyvia, Wendy and Alyssa.

Lyn saw a problem with the low submission rate of delegate reports. She states that as representatives, we must show students what we have done in the past two weeks.

Anna suggested that, as always, we should check with these reps to ensure there were not extraneous variables at play such as unforeseen illness.

Action Items:

Julia will follow up with those reps and make any changes accordingly.

Item	Description		
3	Vaccination Campaign		
	Preamble:	University students who are of or over 18 years of age have been approved to receive the AstraZeneca vaccine once all forms and processes are followed by UHS.	
	Motion SCE 21.9-		
	Moved:	Seconded:	For: Against: Carried:

Discussion:

Anna stated that she had received correspondence from the University regarding the opportunity of students to get vaccinated on Caulfield, Peninsula and Clayton campuses using the AstraZeneca vaccine.

Lyn talked about the eligibility for international students to be vaccinated. To be successfully vaccinated, they must have an approved medical insurance document and a photo ID.

Action Items:

Anna will follow up the date and time of vaccination in the next few weeks.

CONFIDENTIAL BUSINESS

OTHER BUSINESS

Education Officer

Georgia asked about the Education Officer role. Anna stated that Riley's leave of absence is finished as of the first week in August and she will be following up with Riley before then.

Staff Update

Lyn provided a brief staff Staff Update in regards to working from home. Staff have agreed to follow the University's advice that Monash staff have a blended work format moving forward. That is, they will work both from home and from the office, in line with current health advice. Staff calendars are to reflect their work environment each day however this blended model is short term and subject to change.

Student Rights and Support have had increased workloads and are using Zoom to accommodate this. Her concerns are around other departments which require a more on-campus approach, such as in Student Engagement.

Lyn will discuss this further with the entire Council.

MBUS Club Carnival

MONSU to have a presence at the carnival in Anna's attendance. The aim is to promote MONSU, sharing the various services and opportunities we provide for students and how one can become a member or join the volunteer program.

Lyn states that the relationship with MONSU and the Business School is really good. In her view, Business Schools are also very important to our club membership, and we need to find ways to further collaborate with them.

ISE Buddy Drop In

MONSU has been invited to the International Student Engagement Buddy Drop In session in Week 1 where we will discuss campus life for international students specifically.

Rep Goal-Setting Session

This is postponed as a result of current COVID restrictions. Lyn stated that Student Representative goals should align with the MONSU Organisational Goals from the Strategic Plan and that staff should be notified of these goals so that these goals do not exist in isolation.

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.8
2. Rep reports

DATE OF THE NEXT EXECUTIVE MEETING: Tuesday 3rd August 11:30 am

MEETING CLOSES: 9:37am

MONSU CAULFIELD INC
STUDENT COUNCIL EXECUTIVE 2021
MEETING SCE 21.8

Held on 6th of July at 9:00am
Zoom Meeting

MINUTES

PREAMBLE

Meeting Opens: 9:08am

MONSU Caulfield acknowledges and pays respect to Elders past, present and emerging of the Boon Wurrung and Wurundjeri peoples of the Kulin nation, the traditional owners of the land on which MONSU Caulfield operates.

Present:	Wenhan Jia, Georgia Bradica, Anna Purtill
Apologies:	
Absent:	Maxi Hunt
Others:	Lyn Nye

BUSINESS ARISING

Item	Description		
1	Minutes of Previous Meeting		
	Motion SCE21.8-1		
	MONSU Student Council Executive accepts the minutes of SCE21.7 as a true and accurate record of proceedings.		
	Moved: Wenhan Jia	Seconded: Georgia Bradica	For: All Against: Carried: unanimously

GENERAL BUSINESS

Item	Description	
2	Student representative's Honorariums	
	Preamble:	Honorariums to be released, subject to rep reports being completed
	Motion SCE 21.8-2	
	The MONSU Student Council Executive moves to release honorariums for the past fortnight.	
	Moved: Wenhan Jia	Seconded: Georgia Bradica

Discussion:

In this fortnight, Harvey (one of the Queer Officers) and Candice (Clubs Officer) and didn't hand in their reports on time.

Lyn spoke to the issue of accountability with reps receiving honorariums being contingent on handing in their reports on time. She highlighted the precedent set by Council this year.

Anna said that the relevant Reps should be contacted to ensure there were no extraneous issues contributing to them missing the report deadline.

Action Items:

Anna to follow up with Harvey. Julia to follow up with Candice.

Item	Description	
3	O-Fest Expenditures	
	Preamble:	MONSU requires expenditure to be approved to finalise planning for O Fest.
	Motion SCE 21.8-3	
	The MONSU Student Council Executive approves the expenditure of up to \$25,000 for O Fest.	
	Moved: Wenhan Jia	Seconded: Georgia Bradica

Discussion:

The draft budget has been circulated to the Executive from Fintan, Events and Risk Management Coordinator.

It was highlighted that this cost is a ceiling and we have room for growing some activities or events where desired and possible.

Action Items:

Item	Description		
4	People of Colour (POC) Officer		
	Preamble:	The General Representatives have been compiling data and gathering feedback for consideration in regards to the establishment of a POC Officer. Anna is going to present the findings and lead a discussion on the potential establishment of this role, and another potential Student Representative opportunity.	
	Motion SCE 21.8-		
	Moved:	Seconded:	For: Against: Carried

Discussion:

Anna said that the General Representatives had not obtained data regarding students of colour due to the inability to quantify this element of identity. Instead, Anna reached out to the MONSU Crew with an expression of interest message for the students of colour. She then spoke with some students one on one to talk about representation at Caulfield for people of colour. These students were excited at the possibility of the establishment of a POC Officer role.

Anna then spoke to the possibility of establishing an additional Women's Officer to meet the increased demand and output of this department. Hannah has an enormous Committee who are driven, active volunteers in a general capacity and, more importantly, as Women's Crew. Expanding this portfolio would prove beneficial to the department and the overall experience of women on our campus.

Georgia stated that it could be a good idea to establish both.

Action Items:

Anna will prepare a report for council regarding the POC Officer role and will reach out to Hannah regarding the establishment of an additional Women's Officer.

CONFIDENTIAL BUSINESS

OTHER BUSINESS

PAPERS PROVIDED FOR INFORMATION

1. Unconfirmed Minutes of SCE21.7

DATE OF THE NEXT EXECUTIVE MEETING: Tuesday 20th July 9am

MEETING CLOSES: 9:46am

MONSU Caulfield Student Representative Report 2021

Name: Anna	Portfolio: President
Date: July 18th	Week: Last week of holidays

Projects
Completed
Education Crew recruitment bSafe App Feedback Breakfast Club revamp K1 Spatial Ideas for Student Hub
Ongoing
Lunafest MONSU Crew Semester 2 recruitment program MBUS Shanghai Collaboration Crew Night and Rep Goal Setting Session both finalised but execution will be dependent upon restrictions
Upcoming
O Fest

External Items	
Meetings and Functions Attended:	Notes for Council:
BPD x MONSU	The BPD team provided updates to Caulfield projects as well as a COVID update regarding the return of students to campus for Semester 2.
Anna x Kris Ryan	Kris and I discussed assessments and the communication strategy utilised by the University and its Academics regarding assessment. This is currently in the information/feedback gathering stages and as such there are no concrete updates.
Update on Deferred and Supplementary Exams	Cliff Ashford outlined the various updates to deferred and supplementary exams which are to be held from the 9th to the 13th of August. The student body will receive a global update on July 28.
Orientation Club Carnival Panel Briefing	The various panellists across the Club Carnival were briefed on the structure of the event, student sign up numbers and other details which required finalising. This will now be held online.
Education Committee Meeting 5	

Monash Essentials International Student Engagement Meeting with Stakeholders and Ambassadors	This event's identity has changed with each session now being split across various weeks. MONSU will be required to discuss campus life in Week 1.
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Internal Items

Student Engagement & Advocacy
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Key Activities:

International Student Access to COVID-19 Vaccines
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MONSU was recently informed that students would soon have the option to receive the AZ vaccine at Caulfield Campus (as well as Clayton and Peninsula) at the existing UHS GP - in-line with government health advice. Given this, I contacted Kim Turudia, Director of Health Services at Monash, to determine whether our international student cohort would be eligible or if this was contingent on their health insurance or similar. With many of our international students unable to return to their home countries, I believe it's important that they are considered in all discussions regarding vaccination.

Kim stated that there are particular eligibility guidelines that international students must fit and that most students are assessed on a case to case basis. These students are able to call the UHS to speak to a triage nurse about their individual situation. Any further information, and information regarding their eligibility to receive Pfizer is unknown.

The Executive will consider this and the overall vaccine availability to students and communications at our next meeting.

Crew Night

The Crew Night, which has now been finalised, is a key engagement activity on two levels. Firstly, it's an opportunity to engage our volunteers so they are geared up for Semester 2. Secondly, volunteers being engaged has a subsequent beneficial impact on student engagement. With more hands on deck and more brain power behind events, ideas and initiatives, we are able to engage with more students on a day-to-day basis.

Meetings and Functions Attended:	Notes for Council:
Student Council Executive	O Fest budget passed.
Welfare Catch Up	Julia, Georgia and I introduced Georgia more thoroughly to the Welfare Portfolio discussing an overview of the Welfare Officer's responsibilities, current or ongoing Welfare initiatives, the future of MONSU Welfare and the Breakfast Club revamp.
Education Crew Call with Juin	N/A
Crisis Management Team Meeting	COVID updates as per email.
Semester 2 Breakfast Club	Fintan, Georgia and I finalised the details for Semester 2

OSS Catch Up	Wendy to contact the OSS Crew and establish an OSS Committee for Semester 2 following the Sem 2 interviews.
Education Crew Interview with Kedar	Kedar to undertake training in Week 0.

Action Items
Action Items for upcoming fortnight:
Finalise times with Candice for Clubs Advisory Forum.
Previous Actions Items status:
<i>Get Academic Integrity Module survey prepared so it can be shared across MONSU Comms. This has been sent to comms for dissemination.</i>

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Support the OSS department and develop a plan for Semester 2 regarding Wendy's new commitments.	Prepare a report for POC Officer establishment.
How did/can you try to achieve this?	Activate the OSS Crew who are onshore to ensure work is being carried out to support international students who are in Australia.	Collate the information prepared by the Gen Reps.

How can I assist MONSU to improve?

Rest and recharge before Week 1 kicks off so that I can show up wholeheartedly for our team and the organisation.

MONSU Caulfield Student Representative Report 2021

Name: Georgia	Portfolio: Welfare
Date: 19/07/21	Week: Final week of semester break

Projects
Completed
Contacting new Welfare Crew and organising interviews Updating Breakfast Club for the semester
Ongoing
Crew interviews
Upcoming
Meeting with student rights

External Items	
Meetings and Functions Attended:	Notes for Council:

Internal Items
Student Engagement & Advocacy
Key Activities:
Speaking with new crew members to get them keen for the semester

Meetings and Functions Attended:	Notes for Council:

Welfare catch-up	Meeting with Julia and Anna to ensure I am aware of my responsibilities.
Breakfast club update	Met with Fintan and Anna to extensively organise breakfast club for the semester.

Action Items
Action Items for upcoming fortnight:
Determine what happens if we are not on campus: breakfast club won't be able to run, so what can I do instead for the students.
Previous Actions Items status:
n/a

Goals		
	Previous fortnight	Upcoming fortnight
Goal	n/a: first week on council.	Taking more initiative
How did/can you try to achieve this?		Liaise with Anna/Julia/Fintan to figure out what else needs to be completed by me

How can I assist MONSU to improve?

I want to try and recruit more welfare crew if possible.

MONSU Caulfield Student Representative Report 2021

Name: Wenhan Jia	Portfolio: Vice President
Date:	Week:

Projects
Completed
O-week Sponsorship Monash B-safe App Welfare portfolio Handover Set up a working group for Suzhou Event
Ongoing
Suzhou Event detail finalization MianTing's – Week1 parties vendor
Upcoming
O-week activities

External Items	
Meetings and Functions Attended:	Notes for Council:
Been contacted with o-week sponsors via messages/ phone call	I have been getting two sponsors sign the contract with us

Internal Items
Student Engagement & Advocacy
Key Activities:
Getting student reps on board and engage them working on their portfolios
Getting more sponsors to maximize student benefits

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Meetings and Functions Attended:	Notes for Council:
Welfare Catch-Up	
MONSU/MBUS Suzhou Collab Meeting	Finalize the date and helpers who are available that day to host event. Getting the budget plan for that event Working with Wendy and Nora on the marketing side of that event
Caulfield SU Lounge Meeting	Re-arrange the current facility and adding some new equips for student's best experience.
Phone call with Fintan on week1 parties' details	Current plan: Getting external vendor Mianting on 29 th of July Food service from 6-8pm Aiming for 150 serves Vegan Option required Budget for Max. \$1000

Action Items
Action Items for upcoming fortnight:
Suzhou Campus Social Event O-week activites
Previous Actions Items status:
Done

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Familiar on the role of Vice President and pick up what has been left till now; Suzhou campus event	Chat with other reps and ask for any help needed
How did/can you try to achieve this?	→ Meet with staff members / President. → Engage with the event planning, as well as considering	Having separate chat with them

	the budget, risk and the number of students might interest.	
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How can I assist MONSU to improve?

Come up with some interesting event to brand ourselves and getting more students know there is MONSU, their student union to support them

MONSU Caulfield Student Representative Report 2021

Name: HO JIONG YUNG SELINA	Portfolio: INTERNATIONAL FIRST YEAR REPRESENTATIVE
Date: 18/7/2021	Week:

Projects	
Completed	
N/A	
Ongoing	
Academic Integrity Module Survey	
Upcoming	
N/A	

External Items	
Meetings and Functions Attended:	Notes for Council:
N/A	

Internal Items

Student Engagement & Advocacy
Key Activities:

We managed to get Nicoles help in distributing the survey to a wider range of students.
Discussed potential integration for our new Monash students.

Meetings and Functions Attended:	Notes for Council:
MONSU Caulfield's SGM	
SC 21.6	

Action Items
Action Items for upcoming fortnight:
O-week preparations and check on students in the first week of school
Previous Actions Items status:
Distributed and promoted the survey

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Aim to reach more students	Assisting new Monash students

How did/can you try to achieve this?	We managed to contact Nicole for help, to get in touch with more students.	By providing information on social platforms and interacting with them
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How can I assist MONSU to improve?

By interacting with more First Years and spreading upcoming events among groups.

MONSU Caulfield Student Representative Report 2021

Name: Harvey Gibbs	Portfolio: Queer
Date: 18/07/21	Week: -

Projects
Completed
-
Ongoing
Transgender name change form and protocol at Monash Queer Week
Upcoming
Ensure MONSU Crew is ready to go

External Items	
Meetings and Functions Attended:	Notes for Council:
Supporting transgender Students	Meeting with Queer Officers and Monash University staff. A focus group was set up and a workshop was organized.

Internal Items
Student Engagement & Advocacy
Key Activities:
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Meetings and Functions Attended:	Notes for Council:
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Action Items	
Action Items for upcoming fortnight:	
Organise meeting with Fintan, Nicole, and Alyssa for continued Queer Week Preparation MJeet with Activities Officers regarding Pride Party	
Previous Actions Items status:	
Previous action items are still ongoing.	

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Continue Organising Queer Week	Solidify a list of panelists who are locked in.
How did/can you try to achieve this?	Reached out to Fintan regarding meetings, and continued to scout individuals for the panel.	Follow-up on messages/message further if required.

How can I assist MONSU to improve?

MONSU Caulfield Student Representative Report 2021

Name: ziyi luo (icho)	Portfolio: activities
Date: 18/7/2021	Week:

Projects
Completed
MONSU Stall Brainstorming S2 MIDWEEK MEET SCHEDULE
Ongoing
Interview with Activities crews
Upcoming
Thinking more activities in order to attract more students and finished interview with crews

External Items	
Meetings and Functions Attended:	Notes for Council:
Communicate with Julia about event at Suzhou campus	

Internal Items
Student Engagement & Advocacy

Key Activities: Plan S2 activities (use different ways to hold Midweek Meet)
Plan Track on Tuesday and activities at Suzhou campus
Email activities crews and stare interview

Meetings and Functions Attended:	Notes for Council:
O-Fest Event Catch Up	Finalize O week plans
MWM x BC Catch Up	

Midweek Meet Planning Meeting	Finalize MWM plans
MONSU/MBUS Suzhou Collab Meeting	

Action Items
Action Items for upcoming fortnight:
Stare and finish interview with activities crews before week 1
Previous Actions Items status:

For MWM can serve one week BBQ (as we usually do) and serve one week special food (like pizza, sushi)

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Finalize the MWM plans	Interview with activities crews
How did/can you try to achieve this?	All done	Email the crews (done) Finish interview before week 1

How can I assist MONSU to improve?

Use my own advantages, such as speaking Chinese, communicate with students more to let them know about MONSU and encourage them to participate in MONSU activities. Engage with crews, make them feel they are be welcome and comfortable.

MONSU Caulfield Student Representative Report 2021

Name: Maxi Hunt	Portfolio: Activities
Date: 21/07/21	Week: Semester Break

Projects
Completed
MWM planning MWM rostering
Ongoing
Sustainability Plan (external for Green Team) Semester two Track on Tuesday projects O-Week stall planning Sem two week one party planning
Upcoming
Semester 2 events planning Rescheduling of Lunafest

External Items	
Meetings and Functions Attended:	Notes for Council:
GT upcoming meeting	Cancelled
Green Team Communications	Regarding Sustainability Survey

Internal Items
Student Engagement & Advocacy
Key Activities:
Undertaking crew interviews for Sem Two intake
Redeveloping MWM to serve students better and with more enticing options

Meetings and Functions Attended:	Notes for Council:
ToT informal communications	MADA courtyard as new location for acts
Activities catch-up with Fintan	Discussion of MWM redevelopment and week one party

Action Items
Action Items for upcoming fortnight:
Working on activities projects in basecamp for O-fest Finalise MWM plans
Previous Actions Items status: Met with Icho to finalize MWM plans Roster created for MWM

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Get ready for Sem 2	Working out rostering for crew
How did/can you try to achieve this?	Interviewing new MONSU Crew members Engaged with current crew for sem two updates Made sure general affairs for activities are in order	Engaging with crew to decide who can be rostered for events and who can be on to assist with MWM

How can I assist MONSU to improve?

MONSU Caulfield Student Representative Report 2021

Name: Alyssa Wheaton	Portfolio: Queer
Date: 01/08/2021	Week: July (19/07/2021-31/07/2021)

Projects

What projects did you contribute to? On Basecamp and otherwise.

Queer Week - S2 2021

External Items

Emails Received/Action items	Outcome
N/A	N/A

Meetings and Functions Attended:

Notes for Council:

We're here, we're queer!
(20/07/2021)

Info session for new students on what is available to queer students at Monash

Internal Items

Student Engagement

Key Activities: (What have you done to engage with students?)

As there have been no physical events I have been monitoring the private queer group.

Student Advocacy

Key Activities: (What have you done to support students?)

Attended meetings to advocate for queer students.

Meetings and Functions Attended:	Notes for Council:
Meeting re. Pride Party (20/07/2021)	With Harvey, Maxi and Icho.
Queer Events Meeting (21/07/2021)	With Fintan, Harvey, Maxi and Icho
Crew Night (21/07/2021)	
SC21.7 (27/07/2021)	

Action Items

Action Items for upcoming weeks:

1. Grow the private Queer Facebook Group as well as attendance of Queer events.
2. Organise report for D&I committee.
3. Find panelists for Queer Week.

Previous Actions Items Status:

1. Ongoing.

Goals

Goal for previous fortnight: Organise report for D&I committee.

How did you try and achieve this?

1. Started an outline, will continue of the next fortnight.

Goal for next fortnight: Organise report for D&I committee.

How can I try and achieve this?

1. Organise meetings with other OB's
2. Start an outline/draft

How can I assist MONSU to improve?

By learning from and listening to students.

MONSU Caulfield Student Representative Report 2021

Name: Anna	Portfolio: President
Date: August 1	Week: Week 1

Projects
Completed
APC Student Members internal training
Ongoing
Lunafest MONSU Crew Semester 2 recruitment program ASN Campaign
Upcoming
O Fest

External Items	
Meetings and Functions Attended:	Notes for Council:
Coursework Admissions Standards Sub-Committee (CASSC) Meeting 3	
Caulfield campus catch up with Professor David Copolov	
International Student Engagement (ISE) buddy drop in facilitator briefing	
Clubs Carnival	
Meeting with the Monash Myanmar Student Association (MMSA)	MMSA is a new club, established last semester. I met with the President and Treasurer to get an update on the Club's activities and to address any concerns they may have. So far, recruitment has been quite difficult given the timing of Club establishment but O Fest in Week 4 provides a great opportunity for growth.
Meetings with bagel companies for Breakfast Club in week 4	We will be using 5 and Dime Bagels who have previously supplied the MONSU Queer Department.

Internal Items
Student Engagement & Advocacy
Key Activities:

Club Carnival: Caulfield & Peninsula

The Business School asked MONSU Caulfield to join the Clubs Carnival event for O Week. We joined BCSS, ESSA, FMAA, MMSS, MONSU peninsula and UNIT in showcasing what we have to offer new students. Events like this are integral to engaging with new Monash students and explaining to them first-hand what MONSU is and how student unionism can benefit their university experience. The concept of a student association/union is often brand new to students starting University so we are very grateful that MBUS gave us the opportunity to be involved with the Club Carnival and to chat about all things MONSU. Additionally, we are hopeful that some of these students will want to join the MONSU Crew volunteer program which is an amazing way to get involved in the Monash Caulfield community and to make new friends.

Crew Night

Unfortunately, with the most recent lockdown our Crew Night had to be moved online. Despite this, we still had a lot of fun playing Jeopardy and getting to know one another before a busy Semester 2. Events such as these are key to engaging volunteers and building a genuine community within MONSU which subsequently benefits the student experience on our campus. We will look to have the in-person Crew Night in the coming weeks. We are so grateful for our volunteers and for all the work they do.

ISE Buddy Drop-In: Friendship, Events and Student Life

International Student Engagement invited MONSU to join their drop in sessions for O Week. This session got moved to Zoom in light of restrictions and became more like a virtual O Fest stall. All new international students enrolled at Monash, onshore and offshore, were invited to attend. This session was informal and so much fun. We got to speak to new students directly about MONSU and how getting involved can enhance their student experience. Making these connections with new students enables supportive relationships moving forward and an open dialogue which helps the students to be informed and navigate their university journey from wherever they are. Specifically, we discussed friendship and campus life and where MONSU fits with these topics.

Academic Safety Net Campaign

I have been working alongside the Undergraduate MSO Presidents to develop a campaign regarding the Academic Safety Net (ASN). Specifically, the SFR component which has been omitted from the grading policy for Semester 2. With support of the MONSU Executive and Student Rights + Support, I developed a statement on the matter which has now been shared with the student body. The overarching sentiment regarding the SFR provision is that its removal is premature given that students (regardless of global location) are dealing with the consequences of a pandemic and should be supported accordingly. As a result of this campaign, the University has scheduled a meeting with the MSO Presidents for Monday in Week 2.

Meetings and Functions Attended:	Notes for Council:
Student Council Executive	
Crisis Management Team Meeting (weekly)	

SC21.7	
Education Crew Interviews	

Action Items
Action Items for upcoming fortnight:
Complete R&DVSA training; Intro to Vicarious Trauma and Responding with Compassion.
Previous Actions Items status:
<i>Finalise times with Candice for Clubs Advisory Forum.</i> This has been completed. The Forums will take place in the evening so work and study aren't interrupted.

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Prepare a report for POC Officer establishment.	Find an outcome for students regarding the Academic Safety Net.
How did/can you try to achieve this?	This was finalised prior to Student Council and, as a result, we moved to hold an SGM in Week 4.	Meet with the relevant University staff and MSO Presidents.

How can I assist MONSU to improve?

Start preparing a document to be handed over to the next President to ensure a smooth transition whereby they are equipped with the knowledge to lead their team and the organisation. While my tenure is far from over, I believe that achieving a successful handover will aid MONSU greatly in preparation for 2022.

MONSU Caulfield Student Representative Report 2021

Name: Georgia Bradica	Portfolio: Welfare
Date: 2/08/21	Week: First week of semester

Projects	
Completed	
Ongoing	
Breakfast Club	
Upcoming	
Charity drive	

External Items	
Meetings and Functions Attended:	Notes for Council:

Internal Items	
Student Engagement & Advocacy	
Key Activities:	

Meetings and Functions Attended:	Notes for Council:
MONSU/MBUS Suzhou Collab Meeting Urgent meeting re: event change	
Charity Clothes Drive SC Executive Crew member communication SC21.7	Collab with Chinese Debating Club, need to look into charities which benefit China but are based in Aus

Action Items
Action Items for upcoming fortnight:
Find charity for MONSU/MCDT charity Drive
Previous Actions Items status:

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Communication with other reps	Recruit more reps
How did/can you try to achieve this?	Using the group chat, participating in the student council meeting	Talk to students at BC and get them interested

How can I assist MONSU to improve?

Recruit recruit recruit!!!

Would love more crew on board!

MONSU Caulfield Student Representative Report 2021

Name: JOSEPH KAY	Portfolio: DOMESTIC FIRST YEAR REP
Date: JULY	Week:

Projects	
Completed	
Ongoing	
Academic integrity survey	
Upcoming	
>First year help	
>First year survey on events	

External Items	
Meetings and Functions Attended:	Notes for Council:

Internal Items	
Student Engagement & Advocacy	
Key Activities:	
>further distributed survey	
>had survey promoted across Monash socials	
>discussed integration for new Monash students	

Meetings and Functions Attended:	Notes for Council:
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Action Items	
Action Items for upcoming fortnight:	
>0-week	
>first weeks	
Previous Actions Items status:	

Goals		
	Previous fortnight	Upcoming fortnight
Goal	>engage with first year students coming in second semester	>provide assistance for incoming mid year Monash students
How did/can you try to achieve this?	Mostly utilising different groups online and social media.	Remain approachable and in contact with the first year students and provide any relevant assistance and information through different platforms

How can I assist MONSU to improve?

>create and provide more ideas that can be implemented

MONSU Caulfield Student Representative Report 2021

Name: Wenhan Jia	Portfolio: Vice President
Date:	Week:

Projects
Completed
Ongoing
Suzhou Event detail finalization MianTing's – Week1 parties vendor
Upcoming
O-week activities/ sponsors MONSU/MCDT charity Drive

External Items	
Meetings and Functions Attended:	Notes for Council:

Internal Items
Student Engagement & Advocacy
Key Activities:
Reach out to them on campus to ask for any difficulties
Maintain a good relationship with sponsors and try to get more of them on board
Creating more online/offline social event for reps as well as students

Meetings and Functions Attended:	Notes for Council:
SC Executive	
Catch up meeting with Lyn and Anna	
Club Carnival -Caulfield and Peninsula MONSU/MBUS Shanghai's Event Charity Clothes Drive with MCDT Urgent catch up on Shanghai's Event Suzhou's collaboration with MBUS SC21.7 Shanghai's Event Budget MONSU/MBUS Shanghai's Event Catch-up with Amie Catch-up with Fintan Reply to student emails	

Action Items
Action Items for upcoming fortnight:
Shanghai's social event Preparing gift for the winners in Shanghai's Event Find charity for MONSU/MCDT charity Drive
Previous Actions Items status:
Done

Goals		
	Previous fortnight	Upcoming fortnight

Goal	Chat with other reps and ask for any help needed	Engage more students who are overseas to participate in Shanghai's Event
How did/can you try to achieve this?	→ send out message to them Try to find out if there is anything I can help with	Marketing the event on social media, reach out to friends

How can I assist MONSU to improve?

Strengthen what we have done, and maintain a good relationship with students, University as well as sponsors

MONSU Caulfield Student Representative Report 2021

Name: ziyi luo (icho)	Portfolio: activities
Date: 1/8/2021	Week:

Projects	
Completed	
S2 MIDWEEK MEET SCHEDULE Interview with Activities crews	
Ongoing	
MWM (every Wednesday)	
Upcoming	
Thinking more activities in order to attract more students and finished interview with crews	

External Items	
Meetings and Functions Attended:	Notes for Council:

Internal Items
Student Engagement & Advocacy
Key Activities: MWM every Wednesday

Meetings and Functions Attended:	Notes for Council:
O Fest Contingency Meeting	Finalize O week plans
Midweek Meet Planning Meeting	
Meeting re. Pride Party	
MONSU/MBUS Suzhou Collab Meeting	
Sc21.6	

Shanghai event's catch-up	
Silent Disco Contingency Meeting	

Action Items	
Action Items for upcoming fortnight:	
Prepare for MWM	
Previous Actions Items status:	
Attract more people on MWM	

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Interview crews	MWM
How did/can you try to achieve this?	All done	Try my best to participate

How can I assist MONSU to improve?

Use my own advantages, such as speaking Chinese, communicate with students to let them know more about MONSU. Engage with crews, make them feel they are be welcome and comfortable.

MONSU Caulfield Student Representative Report 2021

Name: Harvey Gibbs	Portfolio: Queer
Date: 01/08/21	Week: 1

Projects
Completed
-
Ongoing
Transgender name change form and protocol at Monash Queer Week Queer Morning Tea and Queer Beers
Upcoming
MONSU Crew Instagram

External Items	
Meetings and Functions Attended:	Notes for Council:
We're here, we're queer.	Met with queer leaders at Monash and students.
Pride Party meeting with Activities Officers	Met to discuss options for Pride Party
Queer Week meeting with Fintan and Activities Officers	Met to discuss queer week
Crew night trivia	
SC21.7	

Internal Items
Student Engagement & Advocacy
Key Activities:
Wrote some questions for crew night, went to crew night zoom.
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Meetings and Functions Attended:	Notes for Council:
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Action Items
Action Items for upcoming fortnight:
Finalise queer week prep (have all events ready to go. Begin planning Instagram Prep for queer beers and queer morning tea
Previous Actions Items status:
Previous action items are still ongoing.

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Continue Organising Queer Week	Solidify a list of panelists who are locked in.
How did/can you try to achieve this?	Met with Fintan and activities officers	Follow-up on messages/message further if required.

How can I assist MONSU to improve?

MONSU Caulfield Student Representative Report 2021

Name: Maxi Hunt	Portfolio: Activities
Date: 1/08/21	Week: End of week one

Projects
Completed
MWM planning MWM rostering Contingency planning for move of o-week events Contingency plan for Monash/Suzhou collab event
Ongoing
Sustainability Plan (external for Green Team) Semester two Track on Tuesday projects O-Week stall planning Sem two-week one-party planning (contingency) Move of O-week events Reorganization of start of semester
Upcoming
Semester 2 events planning Rescheduling of Lunafest

External Items	
Meetings and Functions Attended:	Notes for Council:
Green Team Communications	Regarding Sustainability Survey Providing feedback

Internal Items
Student Engagement & Advocacy
Key Activities:
Inducting new crew members for semester two
Planning for MWM finished with fortnightly special additives to the offer

Meetings and Functions Attended:	Notes for Council:
Monash/Suzhou collab event	First overseas event
O-week contingency plan meeting	Re-organizing O-week
Pride party meeting	Meeting with Queer and Fintan to start organizing the pride party for this sem

Action Items
Action Items for upcoming fortnight:
Finish inducting new crew Running first MWM back for the semester
Previous Actions Items status: MWM plans formalized Activities projects worked on

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Wokring out rostering for crew	Continue changing and shaping plans to take place ion week four (unofficial o-week)
How did/can you try to achieve this?	Rostered on crew for MWM and working out rostering for future events	Attending meetings and contributing on basecamp to projects, updating calendars

How can I assist MONSU to improve?

MONSU Caulfield Student Representative Report 2021

Name: HO JIONG YUNG SELINA	Portfolio: INTERNATIONAL FIRST YEAR REPRESENTATIVE
Date: 1/8/2021	Week: 1

Projects
Completed
N/A
Ongoing
Academic Integrity Module Survey
Upcoming
N/A

External Items	
Meetings and Functions Attended:	Notes for Council:
N/A	

Internal Items
Student Engagement & Advocacy
Key Activities:

Spread MONSU events in group chats and social media to gain attention from students

Meetings and Functions Attended:	Notes for Council:
Crew Night	

Action Items
Action Items for upcoming fortnight:
Spread upcoming events with students.
Previous Actions Items status:
Left off with the survey a bit.

Goals		
	Previous fortnight	Upcoming fortnight
Goal	Assist new Monash students	Think of ways to connect with first years better
How did/can you try to achieve this?	Interacted with new first year students on social media	Connect and provide information of upcoming events to the incoming first years

How can I assist MONSU to improve?

Hype posts and spread information of upcoming events.